



STATE OF NEW YORK NOTICE OF APPEARANCE

Section 166 of the Executive Law requires a regulatory agency to maintain for public inspection, a record of who appears before it for a fee as a third party (*i.e.*, an attorney, an agent, lobbyist,* or representative) on behalf of a person or organization subject to the regulatory jurisdiction of the agency. This usually occurs when the third party's client is involved in an enforcement, formal permit, or application matter. *This form is subject to all the rules and regulations of the Freedom of Information Law. Information that is confidential as a matter of law need not be furnished.*

Agency: _____ Date: _____

Division/Bureau: _____

1. Name of Individual appearing: _____

Address: _____

Telephone: _____

Email: _____

2. Client represented: _____

Address: _____

Telephone: _____

3. Subject of appearance: Regulatory/Enforcement Lobbying

4. Acting in capacity of:

Attorney

Lobbyist

Agent

Other (describe) _____

5. Are you being compensated? Yes No If Yes: Fee Salary

6. Signature of individual appearing: _____

7. Agency official (print name): _____

Signature: _____

*A LOBBYIST is a person or organization, other than a New York State government employee acting in an official capacity, who appears for the purpose of influencing the adoption or rejection of proposed rules, regulations, rate or legislation, including the State budget. An "appearance" for lobbying purposes can be a personal visit, letter, telephone call, conversation at a meeting, or any other type of contact, but does not include "on the record" proceedings or hearings.